STATE OF IDAHO
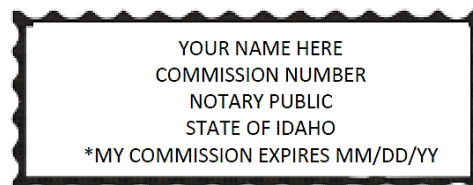## OFFICE OF THE SECRETARY OF STATE
LAWERENCE DENNEY

NOTARY STAMP PURCHASING INFORMATION

July 2018

Your notary certificate, as provided by the Idaho Secretary of State, grants you the authority to purchase a notary stamp. **All notary stamps USED on or after October 1, 2018, must conform to the following standard** (as per I.C. 51-117, 118)**:**

1.   The stamp must be an inked stamp.

2.   The stamp must have a serrated or milled-edge border.

3.   The stamp must be in a rectangular or circular form.

4.   The stamp shall not exceed two and one-fourth (2.25) inches by one (1) inch if rectangular, or one and three-fourths (1.75) inches in diameter if circular.

5.   The stamp <u>must</u> include the following:

    a.   Notary Public

    b.   State of Idaho

    c.   The notary public's name. (It must be exactly as it appears on your certificate.)

    d.   (**NEW**) The notary's state-issued commission number.

6.   The stamp <u>may</u> include the following:

    a.   "My commission expires:" followed by your current commission expiration date.

7.   Nothing more is permitted on a notary stamping device. Please refer to the samples below for guidance in purchasing your notary stamp.

Please contact us at naa@sos.idaho.gov should you have any questions.

Business Services │ Notaries, Apostilles & Authentications
Phone: (208) 334-2301 │ naa@sos.idaho.gov │450 N. 4th St., Boise, ID 83720

Important considerations:

1.   As of October 1, 2018, **ALL** notaries commissioned by the state of Idaho (regardless of commission date) are required to use a stamp that meets the new requirements.

2.   We suggest purchasing a new stamp well in advance of October 1, 2018. After this deadline, all notarial acts must be performed with the new stamp to be in compliance with the law.

3.   The new stamp is **NOT** to be used **until** October 1, 2018.

4.   If you plan to perform electronic notarial acts, your electronic stamp must meet the same criteria as stated above but in electronic format.

5.   After October 1, 2018, you are responsible for disabling or destroying the old stamp so it is no longer usable.